

OFFICE OF THE PRINCIPAL
BHAGALPUR NATIONAL COLLEGE

(A Constituent Unit of TilkaManjhi Bhagalpur University)

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Ref. No.....Date.....

Sl. No.	Academic Year	Proceeding of the Meeting	Action Taken
1.	2019-20	<ul style="list-style-type: none">➤ Provide fund to each Dept. for organizing seminar.➤ Directed to select topics of Seminar.➤ Decided to paint the doors and windows of the college.	<ul style="list-style-type: none">➤ Fund has been provided to H.O.D of each Dept. for organizing seminar.➤ H.O.Ds submitted a list of topics of their interest.➤ All the Doors and windows were painted in the college.
2.	2019-20	<ul style="list-style-type: none">➤ It was decided to recruit outsourcing staffs for multipurpose works from sny outside company.➤ It was decided to plant various medicinal plants in the garden in the	<ul style="list-style-type: none">➤ Recruited outsourcing staffs such as Computer operator, Housekeeping, Gardner and Sweeper from Action force Pvt. Ltd.➤ Medicinal Herbs were planted in front of Botany Dept.

		supervision of H.O.D Botany and NSS Co-ordinator.	
3.	2019-20	<ul style="list-style-type: none"> ➤ It was decided to plan sports and cultural activities on the occasion of 15th Aug. ➤ It was decided to repair desk, benches of college. 	<ul style="list-style-type: none"> ➤ On the occasion of 15th Aug sports, cultural programs by NCC & NSS were performed. ➤ Damaged Benches and Desk were repair.
4.	2019-20	<ul style="list-style-type: none"> ➤ It was decided to sell scrap from office and exam as per approved committee rate. ➤ It was decided to repair printers and computers of the offices ➤ Reorganise the time table of classes 	<ul style="list-style-type: none"> ➤ Scrap were sell out as per approved committee rate and obtaining amount was deposited to college fund. ➤ Damaged printers were repaired. ➤ New time table was made by Academic Incharge for classes.


IQAC Coordinator




Principal
B.N. College, Bhagalpur
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Bhagalpur